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UNITED STATES DEPARTMENT OF AGRICULTURE
Food Distribution Administration
Washington, D. C.

January 21, 1943

ADMINISTRATIVE SERVICES DIVISION MEMORANDUM NO. 16.

To: Branch and Division Chiefs

From: F. J. Hughes, Chief, Administrative Services Division

Subject: Clearance of Scientific and Technical Data Sent Out of United States

Your attention is called to Memorandum No. 1060, from the Office of the Secretary, regarding the clearance of scientific and technical data sent out of the United States. The memorandum is quoted below:

"In accordance with the requirements of the Office of Censorship and the Board of Economic Warfare, all scientific and technical data sent out of the United States must be censored.

"To facilitate the official work of the Department which requires interchange of scientific and technical data, the Board of Economic Warfare has authorized the Department Library to provide for self-censorship of scientific and technical data sent out of the United States, and has granted a license to the Department Library for this purpose.

"All bureaus and offices are hereby directed to obtain clearance from the Department Librarian for mailings from the United States of scientific and technical data, whether printed or processed, except for materials sent through diplomatic channels of the State Department."

Please bear in mind the importance of routing all outgoing mail through the Administrative Services Division, Vise' Unit, since it is the responsibility of that Unit to see that this type of mail is cleared through the Department Library.

F-451

F. J. Hughes

